

HASBROUCK HEIGHTS BOARD OF EDUCATION
Thursday, February 15, 2018
Regular Meeting Agenda (Final)
Time: 8:00 p.m.

I. **A. Meeting called to order at:**

B. Announcement of adequate meeting:

The New Jersey Open Public Meeting Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **January 03, 2018**. Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School and Lincoln Elementary School.

Notice of said meeting was published under legal notice in The Record.

C. Roll Call

II. Flag Salute

III. Presentations

IV. Public Hearing on Resolutions to be acted upon this meeting.

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

V. Approval of Minutes: 01/24/18

VI. Correspondence and Report of School Business Administrator/Board Secretary

VII. Report of the Board President

VIII. Report of the Superintendent

IX. Committee and Liaison Reports:

- A. Education/Curriculum
- B. Special Education
- C. Technology
- D. Facilities
- E. Recreation
- F. Finance
- G. Personnel
- H. Policy
- I. NJ/BCSBA
- J. Borough Council Liaison
- K. Faculty Liaison
- L. PTA Liaison

X. Resolutions:

Awards/Presentations:

None

Education /Curriculum Committee

- E02-01-18 Approve Monthly Superintendent Discipline Report
- E02-02-18 Approve Monthly Superintendent HIB Report
- E02-03-18 Approve Monthly District Calendar
- E02-04-18 Approve Workshops
- E02-05-18 Approve QSAC Equivalency Application
- E02-06-18 Approve Professional Development
- E02-07-18 Approve Programs
- E02-08-18 Approve Programs

Special Education Committee

- S02-01-18 Approve Special Services
- S02-02-18 Approve Programs
- S02-03-18 Approve Workshops
- S02-04-18 Approve Contracted Services
- S02-05-18 Approve OOD Placement

Technology Committee

None

Facilities Committee

- B02-01-18 Approve Facilities Use

Recreation Committee

- R02-01-18 Approve Field Trip Calendar
- R02-02-18 Approve Workshops
- R02-03-18 Approve Fundraisers
- R02-04-18 Approve Summer Keys Program
- R02-05-18 Approve Media Partnership
- R02-06-18 Approve Adidas Athletic Contract

Finance Committee

F02-01-18	Approve Financial Certification
F02-02-18	Approve Actual Payroll for Jan
F02-03-18	Approve Estimated Payroll for Feb
F02-04-18	Approve Bill Authorization – Feb
F02-05-18	Approve Actual Bills List – Dec
F02-06-18	Approve Board Secretary's Report – Dec
F02-07-18	Approve Line Item Transfers – Dec
F02-08-18	Approve IDEA Budget Amendment
F02-09-18	Approve Amendment
F02-10-18	Approve Official BOE Newspaper

Personnel

P02-01-18	Approve Personnel Action
P02-02-18	Approve Personnel Action
P02-03-18	Approve Personnel Action
P02-04-18	Approve Personnel Action
P02-05-18	Approve Personnel Action
P02-06-18	Approve Personnel Action
P02-07-18	Approve Personnel Action
P02-08-18	Approve Personnel Action
P02-09-18	Approve Personnel Action

Policy Committee:

PL02-01-18	Approve Policy/Regulations
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XI. Old Business

XII. New Business

XIII. Open Public Hearing

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

XIV. Private Session (If necessary)

XV. Adjournment

**HASBROUCK HEIGHTS BOARD OF EDUCATION
RESOLUTIONS – February 15, 2018 (Final)**

Awards/Presentations:

RESOLUTIONS:

None:

EDUCATION/CURRICULUM COMMITTEE:

RESOLUTIONS:

E02-01-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017 – 2018 school year:

Accept Monthly Discipline Report

E02-02-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017 – 2018 school year:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents:
(if applicable)

2018 – HS - 4 (one investigation)

2018 – MS - 0

2018 – LS - 0

2018 – ES - 2 (one investigation)

Listed above are the number of investigations from January 24, 2018

E02-03-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

The monthly district calendar

E02-04-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following workshops for the 2017-2018 school year:

1/23/18 – R. Hymson – “Launching Students into Physics” – Newark, NJ @ no cost to district

3/23/18 – K. Crescenzi – Argumentation in the NGSS Science Classroom – Montclair, NJ @ \$150 cost to district

3/2/18 – M. Philp & L. Tomesco – The ABC’s of ABA – Paramus, NJ @ no cost to district

3/9/18 – V. Barchini – WPU Career Fair @ \$75 cost to district

3/20/18 – J. Coffey – ELA Roundtable – Roxbury, NJ @ no cost to district

E02-05-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017 – 2018 school year:

Approve the QSAC Equivalency Application

E02-06-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017 – 2018 school year:

Hasbrouck Heights School District to participate in the Regional Orton Gillingham Training from IMSE @ Cost and date to be determined

E02-07-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following programs for the 2017 – 2018 school year:

1/31/18 - Marc Hayes, Deputy Attorney General for the State of NJ to visit Mrs. McGinty’s Sociology class to discuss deviance and criminality and a discussion on proper technology use will also be included @ no cost to district

2/26/18 – 3/2/18 – Read Across America activity at ES & LS by visiting author B. Marino

2/26/18 – Physics students to meet with HHPD accident investigation unit to show the use of physics in their jobs @ no cost to district

3/6/18 – K. Messner’s skype author to visit LS @ no cost to district

E02-08-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following programs for the 2018 – 2019 school year:

8/13/18 – 8/15/18 – K. Crescenzi – Duke Farms Climate Science & Sustainable Actions Academy – Hillsborough, NJ @ \$150 cost to district

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

S02-01-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following special services for the 2017 – 2018 school year:

Student #1001593 – OT evaluation @ \$300 - CCL Therapy

Student #5684 – home instruction @ 6 hrs/week plus prep @ \$40/hr beginning

Student #6361 – home instruction for 5 hrs/wk plus prep @ \$40/hr beginning 1/22/18

Student #6849 – Neurological evaluation @ \$500 – Dr. Ladak

Student #1025 – Psychiatric evaluations @ \$665 – Dr. Fennelly

Student #1000227 – home instruction – 5 hrs/week plus prep @ \$40/hr beginning 1/25/18

Student #1001716 – PT evaluation @ \$300 – Fun Fit Therapy

Student #20437 – home instruction not to exceed 10 hrs/wk @ \$67/hr - BCSS

Student #1235 – home program hours not to exceed 4 hours a week @ \$50/hr to begin immediately and through June 2018 – J. Conrad

Student #1001558 – Augmentative Evaluation @ \$850 – BCSS

Student #1499 – home instruction – 4 hrs/wk plus prep @ \$40/hr

S02-02-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following programs for the 2017 – 2018 school year:

3/7/18 – IEP writing training for CST & 4 teachers (one from each building) by D. Petino through LRC North @ no cost to district

3/28/18 – CST only – LRE Decision Making by D. Petino through LRC North

3/26/18 – V. Varrassi – Transition to college for students with 504/IEPS @ \$675 cost to district

S02-03-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following workshops for the 2017 – 2018 school year:

3/12/18 – M. Rad – NJ Council for Exception Children – Mahwah, NJ @ \$115 cost to district

S02-04-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following contracted service providers for the 2017 – 2018 school year:

Valley Medical Group to provide Developmental Pediatrician Evaluations @ \$675 each

S02-05-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following OOD Placement for the 2017 – 2018 school year:

Student ID #4360 – Bergenfield Alternative High School beginning 2/12/18 @ a cost of \$30,000/yr to be pro-rated

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

B02-01-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017 – 2018 school year:

Facilities Use (**Attachment A**)

RECREATION COMMITTEE:

RESOLUTIONS:

- R02-01-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

District Field Trip Calendar

- R02-02-18 Be it Resolved that upon the recommendation of the Superintendent of the Schools the Hasbrouck Heights Board of Education approve the following workshop for the 2017-2018 school year:

L. Bernstein & E. Drago – PD at Powerflow Yoga at a cost of \$750 for both

- R02-03-18 Be it Resolved that upon the recommendation of the Superintendent of the Schools the Hasbrouck Heights Board of Education approve the following fundraisers for the 2017-2018 school year:

February 2018 – Spanish Club T-shirt sale – M. Squillace – Advisor

3/27/18 – Softball Team – Chipolte 50% giveback – J. Ferranti

Approve Student Eagle Scout B. Chirravuri to collect food and clothing for a rescue organization

3/13/18 – Softball team – Texas Roadhouse donation of proceeds – J. Ferranti

January – March 2018 – Lincoln School's Student Council – Mixed Designs Fundraiser

- R02-04-18 Be it Resolved that upon the recommendation of the Superintendent of the Schools the Hasbrouck Heights Board of Education approve the following program for the 2018-2019 school year:

Approve Summer Keys Program (**Attachment B**)

- R02-05-18 Be it Resolved that upon the recommendation of the Superintendent of the Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Approve Mascot Media Partnership for a 2 year agreement

R02-06-18 Be it Resolved that upon the recommendation of the Superintendent of the Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

3/1/18 – 2/28/21 - Approve Adidas Athletic Contract

FINANCE COMMITTEE:

RESOLUTIONS:

F02-01-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

F02-02-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the actual payroll for the month of January 2017 in the amount of \$1,737,994.33 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above.

F02-03-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the estimated payroll for the month of February 2018 at \$1,400,000 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above \$1,400,000.

F02-04-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of February 2018.

- F02-05-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Bills List for the month of		<u>December 2017</u>
Fund 10	General Fund	\$2,884,547.92
Fund 20	Special Revenue	\$ 88,468.86
Fund 30	Capital Projects	\$ 0.00
Fund 40	Debt Service	\$ 0.00
Fund 60	Enterprise	\$ 72,781.85
Fund 95	Student Activity	\$ 21,657.57
Total		\$3,067,456.20
Fund 10	Voided Checks	\$ 112,652.67
Fund 20	Voided Checks	\$ 3,200.00
Fund 30	Voided Checks	\$ 148,690.00

(Attachment C)

- F02-06-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b).

Board Secretary's Report
Cash Report
Monthly Fund Transfer Report
December 2017

(Attachment D)

- F02-07-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017 – 2018 school year:

Approve the monthly line item transfers for December 2017

(Attachment E)

- F02-08-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017 – 2018 school year:

IDEA Budget Amendment **(Attachment F)**

F02-09-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017 – 2018 school year:

Amend resolution #F06-18-17 to a maximum of \$10,000

F02-10-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017 – 2018 school year:

TAPinto, LLC – shall be designated as an Official newspaper of the Hasbrouck Heights Board of Education

PERSONNEL COMMITTEE:

RESOLUTIONS:

P02-01-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Leave Replacement Teachers:

3/7/18 – 6/20/18 - L. Broniszewski for V. Lutz @ \$150/day*

1/17/18 – 4/4/18 – A. Semyonova for J. McKernan @ \$150/day

*Pending Paperwork

P02-02-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Leave of Absence:

Employee ID #0236 – paid sick leave 2/14/18 – 2/28/18

Amend Resolution #P08-08-18 – employee ID #0024 – paid sick leave from 12/11/17 – 3/2/18 – unpaid FMLA from 3/5/18 to 5/11/18

Employee ID #0315 – paid sick leave from 3/23/18 to 4/6/18

Employee ID #0628 – paid sick leave from 4/17/18 – 5/23/18 – unpaid FMLA from 5/24/18 – 6/22/18

Employee ID #0023 – paid sick leave from 1/22/18 – 2/2/18

*Employee ID #0195 - unpaid leave from 3/22/18 – 4/3/18

*(employee to pay cost of health insurance premium)

- P02-03-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Extra Pay:

E. Leone - 1/1/18 – 6/22/18– IEP meetings when need at her hourly rate

V. Marchese – Ticket sales and site manager for basketball fundraiser tournament @ \$400 – paid through student activity account

- P02-04-18 Be it Resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approve the following student teacher/practicum and/or field experience/observation placement for the 2017 – 2018 school year:

1/29/18 – 5/11/18 - T. Goss – Felician University to complete student teaching at LS with J. Martello

E. Botjer – BCC – to complet 20 hours of observation with C. Jarosiewicz at LS

- P02-05-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Keys Student Helper:

M. Habib & K. Fontalvo – Keys Student helpers @ \$8.60/hr*

*Pending receipt of paperwork

- P02-06-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Home Instruction:

L. Bothe – 5 hrs/wk for writing, social studies, reading, math and science as needed @ \$40/hr plus prep beginning 1/25/18 -DTBD - Student #1000227

F. Avella – 2 hrs/wk for English and 2 hrs/wk for Math @ \$40/hr plus prep – student #5684 beginning 2/7/18 - DTBD

M. Binezski – 2 hrs/wk for History @ \$40/hr plus prep – student #5684 beginning 2/7/18 – DTBD

C. Cassidy – 1 hr/wk for History @ \$40/hr plus prep – student #6361 beginning 1/23/18 – DTBD
J. Lustman – 1 hr/wk for English @ \$40/hr plus prep – student #6361 beginning 1/22/18 – DTBD
R. Hymson – 3 hrs/wk one each for Chemistry, Personal Finance, and Geometry @ \$40/hr plus prep – student 6361 beginning 1/23/18 – DTBD
S. Kos – 2 hrs/wk for English @ \$40/hr plus prep – student #1499 beginning – DTBD
M. Centrella - 2 hrs/wk for Math @ \$40/hr plus prep – student #1499 beginning immediately – DTBD

P02-07-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Substitute Paraprofessionals:

L. Zorat @ \$12.50/hr*

Substitute Secretary:

L. Zorat @ \$11/hr

P02-08-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Substitute Teachers:*

R. Esulto @ \$15/hr
L. Lazaro @ \$15/hr
L. Zorat @ \$15/hr
C. Lorfink @ \$15/hr
K. George @ \$15/hr
M. Altamaura @ \$15/hr

*Pending receipt of paperwork

P02-09-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Substitute Keys Teacher:

T. Goss @ \$16/hr

Substitute Keys Asst:

T. Goss @ \$16/hr

J. Giaquinto @ \$16/hr

Substitute Visitor Monitor:

T. Goss @ \$12/hr

POLICY COMMITTEE:

RESOLUTIONS:

PL02-01-18 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment G)

Policy/Regulation #5600 – Code of Conduct **(Second Reading)**

Policy/Regulation #2624.1 – HS/AP Requirements **(Second Reading)**

Policy/Regulation #4437 – Support Staff Military Leave **(Second Reading)**

Policy/Regulation #3437 – Teaching Staff Military Leave **(Second Reading)**

Policy/Regulation #R7441 – Electronic Surveillance in School Buildings and On School Grounds **(Second Reading)**

Policy/Regulation #7441 – Electronic Surveillance in School Buildings and On School Grounds **(Second Reading)**

Bylaw #0169.02 Board member Use of Social Networks **(Second Reading)**

Policy/Regulation #7425 – Lead Testing of Water in Schools **(Second Reading)**

Policy/Regulation #5516.01 – Student Tracking Devices **(Second Reading)**

Policy/Regulation #R5460.1 – High School Transcripts **(Second Reading)**

Policy/Regulation #7440 – School District Security **(Second Reading)**

Policy/Regulation #R7440 - School District Security **(Second Reading)**

Policy/Regulation #8630 Bus Driver/Bus Aide Responsibility **(Second Reading)**

Policy/Regulation #R8630 Bus Driver/Bus Aide Responsibility **(Second Reading)**

Policy/Regulation #9242 – Use of Electronic Signatures **(Second Reading)**

Policy/Regulation #7101 – Educations Adequacy of Capital Projects **(Second Reading)**

Policy/Regulation #2624 – Grading System (Revised) **(First Reading)**